

From: [REDACTED]
To: [Michael Miller](#); [Sandy Rintoul](#); [REDACTED]
Cc: [REDACTED]
Subject: RE: E20955.00 - St Cuthbert's RC Primary School - PD Services Fee Offer
Date: 14 August 2026 13:07:48
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[ff36dfa0-9d50-4824-9240-0456938d4e98.png](#)
[9c997df491 - F10 Notification - St Cuthbert's RC Primary School.pdf](#)

[REDACTED]

Hi Michael

Please find attached the completed F10 attached as required. There is a location for the client to sign this for your own records but only if this is a requirement for CEC.

The final PCI will be issued to the team early next week inclusive of the updated construction drawings recently issued by ourselves.

Best regards



[REDACTED]
Director
for Will Rudd

*BEng(Hons), CEng,
MStructE*



Will Rudd Davidson (Edinburgh) Ltd | 43 York Place | Edinburgh | EH1 3HP
To view our e-mail disclaimer, please click [here](#).

From: Michael Miller <Michael.Miller@edinburgh.gov.uk>
Sent: 14 August 2026 09:51
To: [REDACTED] [Sandy Rintoul](#) <sandy.rintoul@edinburgh.gov.uk>;
[REDACTED]
[REDACTED]
[REDACTED]
Subject: RE: E20955.00 - St Cuthbert's RC Primary School - PD Services Fee Offer

[REDACTED]

Have you submitted the F10?

Michael

Michael Miller – Maintenance Manager (Building Fabric)

Facilities Management | Place Directorate | The City of Edinburgh Council | Level 1.4 | Waverley Court | 4 East Market Street | Edinburgh | EH8 8BG 0 [REDACTED] |

Michael.Miller@edinburgh.gov.uk

From: [REDACTED] >

Sent: 07 August 2026 08:59

To: Sandy Rintoul <sandy.rintoul@edinburgh.gov.uk>; [REDACTED]
[REDACTED]; Michael Miller <Michael.Miller@edinburgh.gov.uk>

Cc: [REDACTED]

Subject: RE: E20955.00 - St Cuthbert's RC Primary School - PD Services Fee Offer

Thanks Sandy

Much appreciated.



[REDACTED]
Director
for Will Rudd

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MIStructE*

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From: Sandy Rintoul <sandy.rintoul@edinburgh.gov.uk>

Sent: 06 August 2026 16:49

To: [REDACTED]

Michael Miller <Michael.Miller@edinburgh.gov.uk>

Cc: [REDACTED]

Subject: RE: E20955.00 - St Cuthbert's RC Primary School - PD Services Fee Offer

[REDACTED]

For the Client (I assume yourself but thought best to check):

- Address: Waverley Court | 4 East Market Street | Edinburgh | EH8 8BG
- Contact Name: Sandy Rintoul
- Email Address: sandy.rintoul@edinburgh.gov.uk
- Phone number: 0 [REDACTED]

And the same for Principal Contractor:

- [REDACTED]
- [REDACTED]
- [REDACTED]

Thanks

From: [REDACTED]
Sent: 06 August 2026 16:21
To: Sandy Rintoul <sandy.rintoul@edinburgh.gov.uk>; [REDACTED]
[REDACTED] >; Michael Miller <Michael.Miller@edinburgh.gov.uk>
Cc: [REDACTED]
Subject: RE: E20955.00 - St Cuthbert's RC Primary School - PD Services Fee Offer

Hi Sandy

Thanks for sending through and also sending over the asbestos reports.

Would it be possible for you to provide the following for the F10 as well? We'll also include this as a formal project directory.

For the Client (I assume yourself but thought best to check):

- Address:
- Contact Name:
- Email Address:
- Phone number:

And the same for Principal Contractor:

- Contact Name:
- Email Address:
- Phone number:

Thanks again!

[REDACTED]
Director
for Will Rudd





BEng(Hons), CEng,
MIStructE



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From: Sandy Rintoul <sandy.rintoul@edinburgh.gov.uk>

Sent: 06 August 2026 13:08

To: [REDACTED]

Michael Miller <Michael.Miller@edinburgh.gov.uk>

Cc: [REDACTED]

Subject: RE: E20955.00 - St Cuthbert's RC Primary School - PD Services Fee Offer



Please see details below.

- Name of Client; The City of Edinburgh Council
- Name of Principle Contractor - **Skanska UK** - Building Services, Suite 3B, Avondale House, Phoenix Crescent, Strathclyde Business Park, Bellshill, ML4 3NJ
- Confirmation of Start of Site Date - 31/08/26 (subject to F10 and pre-con information)
- Duration of works in weeks - 12 weeks
- Confirmation of number of subcontractors being used - 4 (Insite-Group Ltd, Welding Engineers Ltd, Ainscough, ASC Edinburgh Ltd)
- Confirmation of max number of workers onsite 10

Thanks

From: [REDACTED]

Sent: 06 August 2026 11:36

To: Sandy Rintoul <sandy.rintoul@edinburgh.gov.uk>; [REDACTED]

[REDACTED] Michael Miller <Michael.Miller@edinburgh.gov.uk>

Cc: [REDACTED]

Subject: RE: E20955.00 - St Cuthbert's RC Primary School - PD Services Fee Offer

Morning Sandy

I was in the middle of writing a separate email to you regarding information required for submitting the F10.

It would be helpful if CEC, (or Skanska separately for aspects of site information) can confirm the following;

- Name of Client
- Name of Principle Contractor
- Confirmation of Start of Site Date
- Duration of works in weeks
- Confirmation of number of subcontractors being used
- Confirmation of max number of workers onsite

If the above can be confirmed we can then apply for the F10.



Director
for Will Rudd

*BEng(Hons), CEng,
MIStructE*

Will Rudd Davidson (Edinburgh) Ltd | 43 York Place | Edinburgh | EH1 3HP
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From: Sandy Rintoul <sandy.rintoul@edinburgh.gov.uk>

Sent: 06 August 2026 11:22

To: [REDACTED] Michael Miller
<Michael.Miller@edinburgh.gov.uk>

Cc: [REDACTED]
[REDACTED]

Subject: RE: E20955.00 - St Cuthbert's RC Primary School - PD Services Fee Offer

Morning [REDACTED]

Can you advise when we will be in a position to issue the F10. Any delay will impact the

commencement of works on site.

Thanks

From: [REDACTED]

Sent: 04 August 2026 11:22

To: Michael Miller <Michael.Miller@edinburgh.gov.uk>; Sandy Rintoul
<sandy.rintoul@edinburgh.gov.uk>

Cc: [REDACTED]
[REDACTED]

Subject: RE: E20955.00 - St Cuthbert's RC Primary School - PD Services Fee Offer

Good morning Michael/Sandy

Apologies for not getting this across to you sooner. Please find attached our fee offer for carrying out Principal Designer services for the St. Cuthbert's works.

Drop us a line if you have any questions.

Thanks

Kind Regards



[REDACTED]
Senior Associate
for Will Rudd

*BSc(Hons), CEng,
MStructE*



Will Rudd Davidson (Edinburgh) Ltd | 43 York Place | Edinburgh | EH1 3HP

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From: [REDACTED]

Sent: 24 July 2026 15:07

To: Michael Miller <michael.miller@edinburgh.gov.uk>; 'sandy.rintoul@edinburgh.gov.uk'
<sandy.rintoul@edinburgh.gov.uk>; [REDACTED]
[REDACTED]
[REDACTED]

Cc: [REDACTED]
[REDACTED]

Subject: E20955.00 - St Cuthbert's RC Primary School - Pre Construction Info Pack

Good afternoon all

As per recent discussions, please find attached our Pre Construction info pack for St. Cuthbert's along with responses to the latest RFIs.

We trust this provides the information required at this stage however please drop us a line or give us a call if you require anything further.

Thank you

Kind Regards



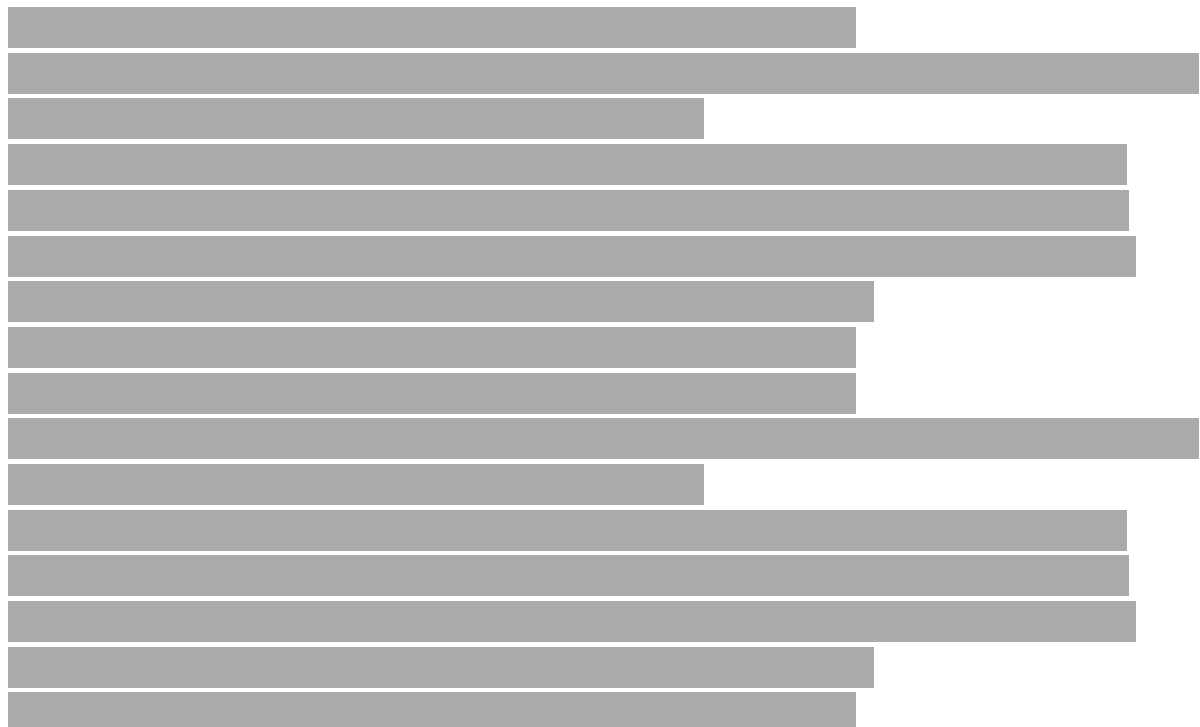
Senior Associate for
Will Rudd

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Will Rudd Davidson (Edinburgh) Ltd | 43 York Place | Edinburgh | EH1 3HP

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Notification of construction project

Created Date: 13/08/2026

About the location of the site

Address of the construction site	ST. CUTHBERTS RC PRIMARY SCHOOL, 9 HUTCHISON CROSSWAY, EDINBURGH, SCOTLAND, EH14 1RP
In which local authority is the site address?	Edinburgh Council City of

About the project

Description of project	Mechanical and Electrical: M&E - Installation, Painting and Decorating: Painting & decorating, Refurbishment: Refurbishment commercial, Site Investigation: Site investigation
Description of the construction work	The installation of remedial steelwork to carry out structural support to six classroom / teaching spaces within the above property. The supports are to be installed below the ceiling of three ground floor compartments and below the roof level in three upper floor compartments (directly above the former) The works consist of the safe & secure erection of a site set up within an existing school boundary to facilitate the delivery and installation of structural steelworks within the property. Lifting and lowering steelwork will be a key risk within the works along with several temporary works to facilitate the placement of steelwork internally. The steelworks are to be delivered to site following fabrication (completed off site) and craned through the gable elevation windows where loading bay scaffolds will support the passage of steel to internal mechanical lifting aids that will provide the final placement of the steel internally all as per the structural engineer's design. The works also consist of a framework of additional timber supports fixed in accordance with the structural engineer's design to be installed between the steel members and to support the defected floor / roof as designed. The associated works include a fire rated ceiling in each ground floor compartment, new lighting throughout each area, the reinstatement of detection and fire alarm systems (fixtures only no containment or wiring), uplift and renewal of finished floor coverings and decoration.
No of people on site	10
No of contractors on site	4
Start Date	31/08/2026
Time Allowed by Client (in weeks)	20
Duration (in weeks)	12

About those involved in the project

Name	The City of Edinburgh Council	Role	Client
Email	sandy.rintoul@edinburgh.gov.uk	Tel. Number	
Address	THE CITY OF EDINBURGH COUNCIL, WAVERLEY COURT, 4 EAST MARKET STREET, EDINBURGH, SCOTLAND, EH8 8BG		

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Name	Will Rudd Davidson (Edinburgh) Ltd	Role	Principal Designer
Email		Tel. Number	
Address	WILL RUDD DAVIDSON, 43 YORK PLACE, EDINBURGH, SCOTLAND, EH1 3HP		

Name	Skanska UK	Role	Principal Contractor
Email		Tel. Number	
Address	SUITE 3B, AVONDALE HOUSE, PHOENIX CRESCENT, BELLSHILL, SCOTLAND, ML4 3NJ		

Name	The City of Edinburgh Council	Role	Designer
Email	sandy.rintoul@edinburgh.gov.uk	Tel. Number	
Address	THE CITY OF EDINBURGH COUNCIL, WAVERLEY COURT, 4 EAST MARKET STREET, EDINBURGH, SCOTLAND, EH8 8BG		

Declaration details

Name	
Declaration	I have been asked by the client to notify on their behalf, and they have confirmed they are aware of their duties
Date	13/08/2026
Confirmation Email	

Client Signature (Can be used for your own records, ONLY if required)

Declaration (as stated above)

Name:

Declaration Signature:

Date: